

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday December 13, 2018 4:00 P.M.**  
**Meeting Minutes**

**Members Present:** Ed Glasgow, Steve Rodgers, Bob Muelle, Frank Rosado, County Commissioner Adamini, County Commissioner Alholm, and John LaCourt

**Members Absent:** None

**Staff Present:** Duane DuRay, Airport Manager

**Staff Absent:** Steve Schenden, Director of Operations

**Guests Present:** Greg Durand, Marquette County Flying Club (MCFC), Sally Carlson, Delta flight crew member and Mike Uren, Delta flight crew member

**1. Call to Order:**

The meeting was called to order by Chairman Frank Rosado at 4:02 pm.

**2. Approval of the Agenda:**

Motion was made by Member Muelle, supported by County Commissioner Alholm to approve the agenda as presented. Motion passed unanimously.

- 3. Public Comment:** Mr. Greg Durand, President of the Marquette County Flying Club, presented a request to the Airport Advisory Committee to support another hangar price reduction with the addition of the club's third aircraft and third t-hangar. Mr. Durand described several benefits the MCFC provides to several people of all ages within the club. Educating the youth within the community, providing an affordable option for the public to be able to fly a private aircraft while supporting Boreal Aviation with fuel sales, Marquette County with hangar rent, and the airport ATCT with aircraft movements. The club is hopeful that the Advisory Committee would support the request for an additional hangar reduction to the Marquette County Board of Commissioner.

Ms. Sally Carlson, a Delta flight attendant, provided comments regarding the parking fees for the employee parking lot at Sawyer. Ms. Carlson stated, Green Bay and Appleton charge \$150 and \$60 annually respectfully for parking and she was hopeful this Committee would favor a comparable rate for the employee lot at Sawyer.

Mr. Mike Uren, a Delta pilot, requested the Committee to recommend a reasonable rate for the employee parking for commuting flight crews.

Light discussion took place.

**4. Approval of Minutes:**

A motion was made by County Commissioner Adamini, supported by Member Glasgow, to approve the minutes as corrected for November 8, 2018. Motion passed unanimously.

## 5. Items of Discussion:

- A. Employee Parking Lot Fees / Corporate Rate –Chairman Rosado opened the conversation with reviewing the definitions. A motion was made by Member Muelle, supported by Member Rodgers to maintain the current definition of airport employee as defined in the current airport parking permit documents. Motion passed unanimously.

Chairman Rosado opened discussion on adding another category for the parking permits relating to stakeholders of the airport. Discussion took place on the need for another category for parking permits. The consensus was to add a Flight Crew Parking Credential category. A motion by member LaCourt, supported by Member Muelle to set the rate for the Flight Crew Parking permit at \$100 per year. Chairman Rosado opposed the \$100 rate, motion passed.

A motion by County Commissioner Alholm, supported by Member Muelle to keep the corporate rate at \$350 per year. Motion passed unanimously.

DuRay and staff will develop the appropriate documents to reflect the additions if these changes are approved by the Marquette County Board of Commissioners.

## 6. Informational Items & Project Updates:

- A. Update T Hangar Rates: Member LaCourt provided hangar rates from Houghton MI, Escanaba MI, and Iron Mountain MI. Member LaCourt commented on Iron Mountain having some of the lowest rates, a waiting list and they were building more t-hangars. All in all Sawyers' current rates are comparable to the surrounding airports. DuRay added, in April 2019, the Airport Advisory Committee will be reviewing the T Hangar rates. Light Discussion took place.

- B. MAP Grant Update: DuRay briefed the committee on the notification by the FAA that Sawyer International Airport is officially back into the Military Airports Program. Sawyer is planning to use the funding from this program to help sponsor the expansion of Envoy's hangars for larger aircraft.

- C. Broom/Plow Update: DuRay provided an update the Committee on the new broom/plow the airport had acquired from McQueen Equipment. Staff has been operating the new unit and getting familiar with it. In the process, staff encountered some minor issues that are being addressed. DuRay feels this unit in conjunction with the purchase of runway deicing chemicals, the airport should see far less runway delays and closures.

7. **Late Additions:** Chairman Rosado requested an update on the progress of the National Carbon's roof. DuRay informed the Committee of a current agreement with Bell Roofing to complete a temporary repair for the winter and reassess the roof next summer.

DuRay opened discussion on raising the penalty fee for parking in the employee parking lot from the current \$5 ticket to \$25. Member Muelle proposed having the fee to \$50 per day fee. A Motion was made by County Commissioner Alholm and seconded by Member Muelle to raise the penalty fee to be raised from \$5 to \$50 per day. Motion passed unanimously.

## 8. Public Comment: None

## 9. Staff and Committee Member Comment:

Member Glasgow asked Chairman Rosado for any additional information on pilots requesting to communicate directly to the Air Traffic Control Tower staff. DuRay stated, any pilots or crew members should look at the airfield NOTAMs for the condition of the airfield.

Member Rodgers informed the Committee that Envoy is getting three new ERJ 175 aircraft per month for the next year and a half. This is great news and reflects growth within Envoy.

Member LaCourt informed the Committee that this is his last meeting; he declined to renew his appointment. A round of thanks came from the entire Committee.

Chairman Rosado asked if the airport has the necessary equipment to dedicate to just the runway chemicals. DuRay stated, at this time the airport does not have the necessary equipment to solely dedicate to just the runway chemicals, but equipment is being planned for.

**10. Adjournment:** Member Muelle made a motion, supported by member Rodgers to adjourn the meeting. Motion passed unanimously.

Adjourned at 5:25 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager