

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday June 14, 2018 4:00 P.M.
Meeting Minutes

Members Present: Ed Glasgow, Bob Muelle Steve Rodgers County Commissioner Adamini, County Commissioner Alholm, and Frank Rosado

Members Absent: John LaCourt

Staff Present: Duane DuRay, Airport Manager

Staff Absent: None

Guests Present: None

1. Call to Order:

The meeting was called to order by Chairman Rosado at 4:02 pm.

2. Approval of the Agenda:

Motion was made by Member Rodgers supported by Member Muelle to approve the agenda as presented. Motion passed unanimously.

3. Public Comment: None.

4. Approval of Minutes April 2018:

A motion was made by member Muelle, supported by County Commissioner Adamini, to approve the minutes for May 10, 2018 as written. Motion passed unanimously.

5. Items of Discussion:

- A. Runway Construction: DuRay updated the Committee, construction is going well and the project is progressing smoothly. DuRay also commented about the newly implemented flight procedures for SkyWest, SkyWest is restricting flight procedures on Runway 01 due to the construction and the lack of glide path guidance. Chairman Rosado provided a more detailed explanation. Discussion took place.
- B. CFC Discussion: Director Schenden briefed the Committee on the concept and purpose of the Customer Facility Charges (CFC). Schenden stated the Airport became aware of the CFC being charges by the car rentals when Enterprise car rental provided the CFC revenue to the Airport and the other agencies did not. Further investigation provided proof that the other agencies have been collecting the fees and retaining them to cover their operating expenses. Staff researched other airports and CFC fees and found the general amount for a CFC was from \$1 thru \$3 per rented car per day. The CFC fees are to be used specifically for car rental improvements. Staff presented a resolution prepared by County Civil Counsel to charge a CFC fee of \$2.50 per car per day. The Committee requested to have the CFC fees to be reviewed annually with the other annually reviewed fees.

A motion was made by County Commissioner Alholm and supported by Member Rodgers recommending to the Marquette County Board of Commissioners to approve the presented Resolution requiring the rental car agencies operating at Sawyer International Airport to begin collecting a CFC at the rate of \$2.50 per car per day and for the fees to begin Aug 1, 2018. Motion passed unanimously.

A motion was made by County Commissioner Alholm and supported by Member Muelle to have the CFC fees reviewed on an annual basis along with the other fees the airport is charging. Motion passed unanimously.

6. Informational Items & Project Updates:

- A. MAP Update: DuRay briefed the Committee on the MAP Application submission. The FAA has provided a lot of support and staff feels confident with the application. Discussion took place.

Committee Member Rodgers expressed his thanks to the Airport staff for the work put into the MAP Application, also he provided a brief company statement stating Envoy is not making any promises for the arrival of ERJ 175 aircraft after the completion of the project. Envoy is accepting several E175 aircraft and the exact date for aircraft to cycle through Marquette is still undetermined.

- B. KBIC Funding: DuRay informed the Committee of the staff's attempt to solicit additional funding for the Small Community Air Service Development Grant, but were unsuccessful this round.
- C. 2018 AIP Grants: DuRay briefed the Committee on the 2018 project, a runway snow broom to improve winter operations and concrete repairs to the commercial apron due to the expansion and movement of the apron. This movement is creating adverse effects on the surrounding pavements and terminal.

7. Late Additions:

- A. Taxi Cab Service: Chairman Rosado asked about cab services and if the staff looking into this subject. Director Schenden stated, this is an item brought up several times over the past several years and staff continues to look into it to generate additional revenue. Discussion took place.

8. Public Comment: None

9. Staff and Committee Member Comment:

- A. Member Rodgers asked about the availability of TSA screeners during flight times. Rodgers stated a couple of maintenance staff was unable to board an aircraft because they were unable to be screened. DuRay stated he would look into this and get back with Member Rodgers.
- B. County Commissioner Adamini informed the Committee of the health issues with Senator Casperson and what the prognosis is.
- C. Director Schenden voiced his support to enlarge the sterile area and having vending providers within the sterile area. With the larger passenger loads and how other larger airports operate those areas, Sawyer needs to look at this more closely.

10. Adjournment: County Commissioner Alholm made a motion, supported by member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned At 5:19 pm.

Respectfully submitted by Duane R. DuRay Airport Manager