

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday October 11, 2018 4:00 P.M.
Special Meeting Minutes

Members Present: John LaCourt, Steve Rodgers, Bob Muelle, Frank Rosado, County Commissioner Adamini, and County Commissioner Alholm

Members Absent: Ed Glasgow

Staff Present: Duane DuRay, Airport Manager; Steve Schenden, Director of Operations

Staff Absent: None

Guests Present: Mike McNeil and Stuart Sarasin

1. Call to Order:

The meeting was called to order by Chairman Frank Rosado at 4:05 p.m.

2. Approval of the Agenda:

Motion was made by Member LaCourt supported by Member Muelle to approve the agenda with the addition of the rescue system for the ATC tower as an informational item. Motion passed unanimously.

3. Public Comment: Mr. Michael Mc Neil, the Director of Operations for Boreal Aviation, informed the committee that Boreal Aviation added an additional courtesy car, are remodeling the current pilot sleep area into a new business and pilot center, and are moving forward with the addition of security doors that exit onto the AOA, the system will integrate into the current airport access control system.

Mr. Stuart Sarasin spoke on the employee parking pass fee structure. Mr. Sarasin provided information from other airports and the cost relating to long term parking. He feels the fee structure is high for the airport and is requesting the Committee consider a change to the rate and definition of an employee.

4. Approval of Minutes:

September 13, 2018: Member La Court asked that the September 13, 2018, minutes be changed to reflect he volunteered to research T- Hangar prices for review when looking at the current hangar prices at Sawyer.

September 27, 2018: A motion was made by member Rodgers, supported by Member Muelle, to approve the minutes for both September 13th and 27th with the added corrections on the September 13th meeting. Motion passed unanimously.

5. Items of Discussion:

- A. Minimum Standard review: DuRay updated the Committee on the changes that were implemented from the previous meeting. Member Glasgow was absent from the meeting, but he forwarded changes he felt should be applied. A couple of the changes Glasgow pointed out were typo errors. Mr. Glasgow wanted clarification on the Section III (A) (II), referencing equipment availability. Schenden explained those items will be addressed within a lease.

Under Section III, Facilities, the Minimum Standards called for a 10,000 gallon fuel tank for fixed fuel storage. Mr. Glasgow felt that size may be too small. DuRay indicated this is the just a minimum amount; An FBO could have a larger fuel storage if they felt the need for more capacity.

Chairman Rosado asked about the concerns with NFPA compliance for the fuel farm system. DuRay is working on the concerns and will be able to provide further explanation at a future time. Mr. McNeil provided some additional clarification on the fuel system and some specific issues. DuRay will continue to research the items.

Commissioner Alholm asked for clarification on a definition and an insurance question for coverages of all of the entities mentioned in the minimum standards. DuRay will get clarification on the insurance question.

A motion was made by member Rodgers to approve the Minimum Standards document with the discussed changes, supported by Member Muelle. Motion passed unanimously.

6. Informational Items & Project Updates:

- A. AFFF Update: Schenden informed the Committee that some of the AFFF foaming agent will be getting disposed of on October 24th. Member La Court commended the staff for their forward thinking on this subject. The estimated cost for the removal of the AFFF agent is estimated at \$24,000.
- B. Grant Update: DuRay briefed the committee on the APP 139 grant for airfield inspections and another grant to replace the two-way radios for the staff. Discussion took place.
- C. Building 667 Roof: Schenden provided an update on the roof on hangar 667 that was damaged due to fire. The progress is not moving as quickly as desired due to weather conditions. Discussion took place.
- D. Restraint System for the ATC Tower: Schenden discussed the future RFQ on a new system for the evacuation of the tower.

7. Late Additions: None.

8. Public Comment: None.

9. Staff and Committee Member Comment: Member Rodgers asked about the status of the MAP application. DuRay provided a brief update.

Chairman Rosado wanted to thank everyone for their hard work on the Minimum Standards.

Director Schenden briefed the committee on the Air Force Restoration Advisory Board meeting, he stated the Air Force continues to monitor many areas and is working to get those sites cleaned up and closed out.

10. Adjournment: Member La Court made a motion, supported by member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned at 5:00 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager