

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday November 8, 2018 4:00 P.M.**  
**Special Meeting Minutes**

**Members Present:** Ed Glasgow, Steve Rodgers, Bob Muelle, Frank Rosado, County Commissioner Adamini, and County Commissioner Alholm

**Members Absent:** John LaCourt

**Staff Present:** Duane DuRay, Airport Manager; Steve Schenden, Director of Operations

**Staff Absent:** None

**Guests Present:** Mike McNeil, Katie Evans, and Stuart Sarasin

**1. Call to Order:**

The meeting was called to order by Chairman Frank Rosado at 4:02 pm.

**2. Approval of the Agenda:**

Motion was made by County Commissioner Alholm supported by Member Muelle to approve the agenda as presented. Motion passed unanimously.

**3. Public Comment:** Mr. Sarasin commented on his previous request for the Airport Advisory Committee to look at restructuring the parking rates for airline employees that commute from Sawyer International Airport. Chairperson Rosado referenced the current parking permit document on the rates and descriptions of employees. Commissioner Adamini requested the amount of revenue generated annually from parking permits. Director Schenden said the requested information will be provided for the next meeting. Mr. Sarasin provided information from other airports and the cost relating to long term parking.

Chairman Rosado, Member Rodgers, and County Commissioner Adamini discussed revenues and fair to the travelers. Discussion took place.

Mr. Schenden also discussed raising the cost of parking tickets for violators parking in the employee lot and under the canopy. Public comment was ended.

**4. Approval of Minutes:**

A motion was made by County Commissioner Alholm, supported by Member Rodgers, to approve the minutes for October 11, 2018. Motion passed unanimously.

**5. Items of Discussion:**

- A. Employee Parking Lot Fees / Corporate Rate – Commissioner Alholm and Member Rodgers spoke on signage for the parking lots to ensure the public is aware of the restrictions and possible penalties. Director Schenden requested the possibility to raise the parking fee on tickets given to individuals parking in areas that require a parking pass from \$5 to \$25.

Chairman Rosado opened the floor for discussion on the cost charged to individuals that purchase annual parking passes. Director Schenden stated a number of past permits will be provided at the next

meeting and Member Rodgers will work on revising the language and cost of the parking permit process. The proposed rates are \$350 for regular corporate, \$100 for stakeholder business, and \$50 for regular employee, employed at the commercial terminal. Member Rodgers will come back to the next meeting with a suggested parking permit pricing scale and categories.

**6. Informational Items & Project Updates:**

- A. Update T Hangar Rates: Member LaCourt was absent, no discussion pursued.
- B. FAA Supplemental Funding Submission: DuRay briefed the committee on additional FAA supplemental funding, and the submission of the Taxiway Rehabilitation Project for Taxiways A, B, C, D and the north entry to the commercial apron. The cost of this project is \$5,300,000. Discussion took place.
- C. National Carbon Roof Update: Schenden provided an update on the roof on hangar 667 that was damaged due to fire. The progress is not moving as quickly as desired due to weather conditions. GEI has evaluated the structural integrity and Bell Roofing is going to patch the roof for the winter for \$25,000. A permanent repair will be completed later. Discussion took place. Director Schenden also addressed the carbon dust contamination around the facility and roads from National Carbon and what he has suggested to the management.
- D. PFOS Update: Schenden informed the Committee that US Ecology came in and removed all of the foam from the T1500 ARFF truck. Discussion took place.

**7. Late Additions: None**

**8. Public Comment: None**

**9. Staff and Committee Member Comment:**

Member Rodgers asked about the MAP Application and Airport Certification. DuRay informed the Committee that he is working on getting more information on both those subjects and staff is working hard to get both of the subjects completed.

Commissioner Alholm informed the Committee of the action of the Marquette County Board with the approval of the Airport Minimum Standards and the extension of the Boreal Aviation lease agreement. Commissioner Alholm also asked about what is happening with the Committee meetings regarding efficiencies. DuRay stated the meetings have not proceeded and he would look back into that subject. Member Rodgers added the complete light changeover from standard to LED lighting at the Envoy operation was a great project for efficiencies because it has provided better than proposed cost saving.

Member Glasgow informed the Committee about further improvements Boreal Aviation is doing with their facilities. They are planning to install a badging system for their facilities that will complement our current system. It will insure a secure facility on the general aviation side of the airfield to restrict unauthorized individuals access on to the airfield.

**10. Adjournment:** Member Rogers made a motion, supported by member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned At 5:19 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager