

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday August 11, 2016 4:00 P.M.
Meeting Minutes

Members Present: Donald Kristola, Steve Adamini, County Commissioner Karen Alholm, John La Court, and Steve Rodgers.

Members Absent: Scott Schulz and Frank Rosado,

Staff Present: Duane DuRay, Airport Manager

Staff Absent: Steve Schenden, Director of Operations

Guests Present: None

1. Call to Order:

The meeting was called to order by Chairman LaCourt at 4:05 pm.

2. Approval of the Agenda:

Motion was made by County Commissioner Karen Alholm, supported by Member Rodgers
Motion passed unanimously.

3. Public Comment:

A. None noted

4. Approval of Minutes:

Member Kristola made a motion, supported by Member Rodgers, to approve the July 2016 minutes. Motion passed unanimously.

5. Items of Discussion:

- A. Hangar Fire Barrier and Insulation Repair: Mr. Steve Schenden spoke to the committee on the results of the engineering consultant that came in to evaluate the fire barrier on the several of the hangars. Estimated repair date is spring of 2017 and the exact schedule will be worked out with Envoy Air Inc. Commissioner Alholm asked about the cost. Discussion took place.
- B. FAA Grant Notification of Award (Runway Design and Engineering): DuRay briefed the Committee on the award of the FAA grant to fund the design stage of the rehabilitation of Runway 1/19. The Estimated cost for the total project is approximately \$194,595 with the current federal share of \$175,135 and the remainder divided between the State and Local entities. Discussion took place.
- C. Rail Conference: Both Schenden and DuRay briefed the Committee on the Rail Conference being held in Marquette on August 17 & 18, the group will be taking tour around the airport property and some of the surrounding business. The

Airport is a sponsor of the conference and Telkite will assist with the conference tour. The groups will also be visiting Escanaba. Discussion took place.

6. Informational Items & Project Updates:

- A. Other Project Updates: Schenden provided a brief update on the sewage plant project. Discussion ensued.
- B. Delta Air Lines Additional Flight Results: DuRay informed the Committee on the success of the additional flights SkyWest operated. Delta's operation during the additional flights showed a 15% increase in passenger loads. DuRay also informed the Committee of the continued success of the American operation with the larger aircraft. Passengers boarding on both carriers have shown very strong numbers.
- C. Discover Sawyer: DuRay updated the Committee on the success of this year's Discover Sawyer Day and provided a thank you to several local organizations for the assistance in making the event a success.
- D. SCCA July/ August: DuRay briefed the Committee on the Sports Car Club of America (SCCA) events, the group held one event in July and they are planning on having another event on Aug 21-22. The SCCA
- E. Cheryl Retirement/ Replacement: DuRay commented on the retirement of Cheryl and the steps that have been put in place until we have a replacement for her position. Discussion took place.
- F. Customs Demand Study: DuRay provided a briefing on a Customs Study completed in conjunction with the Trillion air service agreement. The study was funded with a grant with the state. The study concluded the need for a full time customs office at Sawyer International Airport is currently not a viable option, but staff will continue to look for other options for a part time agent.

7. Late Additions: Some of our rental car agencies are voicing concerns about Enterprise car rental providing rental cars to airport passengers. The primary concern for our rental tenants is the premium they pay to have the privilege to rent vehicles at the airport, they feel it is not fair if other agencies are allowed to come on site and rent without having to sign any agreements with the airport. Staff was going to research the concerns closer to see if there are any actions the airport can pursue.

8. Public Comment: None

9. Staff and Committee Member Comment: Member Donald Kristola commented on the car show and the need to get the word out sooner.

Director Schenden commented on the additional workloads that have been divided among the staff to cover Cheryl's position and the hard work and success of the Discover Sawyer Day.

County Commissioner Karen Alholm commented on the success of the Discover Sawyer Day, the car show, and the need to enhance the quality of the vendors.

10. Adjournment: Member Adamini made a motion, supported by County Commissioner Karen Alholm to adjourn the meeting. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager