

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday December 10, 2015 4:00 P.M.**  
**Meeting Minutes**

**Members Present:** John LaCourt, Donald Kristola, Commissioner Karen Alholm, Scott Schulz, and Frank Rosado

**Members Absent:** Stephen Adamini and Steve Rodgers.

**Staff Present:** Duane DuRay, Airport Manager and Steve Schenden, Director of Operations

**Staff Absent:** None

**Guests Present:** None

**1. Call to Order:**

Scott Schulz called the meeting to order at 4:03 p.m.

**2. Approval of the Agenda:**

A motion was made by Commissioner Alholm, supported by Member Rosado, to approve the agenda as prepared. Motion passed unanimously.

**3. Public Comment:** None

**4. Approval of Minutes:**

A motion was made by Commissioner Alholm, supported by Member Rosado, to approve the November 2015 minutes. Motion passed unanimously.

**5. Suggested Agenda Items:**

A. None Noted

**6. Items of Discussion:**

A. Sawyer Budget Review: Mr. DuRay presented the Sawyer International Airport Budget. Commissioner Alholm asked about a \$100,000 transfer into the Airport Stabilization account, DuRay explained the transfer as a General fund transfer started by Mr. Erbsich to help extend the Stabilization fund. Member Rosado also asked for some further clarification on the Stabilization fund. Mr. DuRay provided some explanation on the balances and the revenues to the Stabilization. Member Rosado asked some general questions on Marketing/Redevelopment, Gas and Oil Purchases, Fire Response, Weather Observation, Control Tower and Terminal Expenses/utilities. Discussion took place on the Forsyth fire response agreement and the terminal utilities. Member La Court asked about doing a study to evaluate the efficiencies of the terminal. Member Rosado stressed the need to do something about the utility costs.

Commissioner Alholm asked about alternate funding opportunities. Mr. Schenden and Mr. DuRay provided explanation for the subjects that were brought up.

- B. Policy Plan for Michigan Air Service: Mr. DuRay presented the Draft Air Service policy plan for Michigan. The primary focus was on the EAS program and what the State of Michigan will do if the EAS program has reduction in funding. Lite discussion took place.

**7. Informational Items & Project Updates:**

A.

**8. Late Additions:** None

**9. Public Comment:** None

**10. Staff and Committee Member Comment:** Commissioner Alholm requested clarification on the part Lake Superior Community Partnership (LSCP) is playing with the Air Service study. Mr. DuRay provided an explanation on the LSCP's role with the air service study and how they are a great conduit for communicating to the areas businesses.

Member Rosado requested further attention be placed on the energy efficiencies. Discussion took place and Member La Court made a motion supported by Member Rosado to authorize Member Rosado to pursue avenues to reduce energy usages. Motion passed unanimously.

Member Rosado asked how the Delta Global Service fuel operations for the ground support equipment and the Access Control and Gate Improvement project were going. Mr. DuRay provided a positive update with both subjects.

**11. Adjournment:** At 5:10 p.m., a motion was made by Member Schulz, supported by Member La Court, to adjourn. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager