

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday July 13, 2017 4:00 P.M.
Meeting Minutes

Members Present: Bob Muelle, County Commissioner Steve Adamini, Frank Rosado, Scott Schulz, John LaCourt and County Commissioner Alholm.

Members Absent: Steve Rodgers

Staff Present: Duane DuRay, Airport Manager , Steve Schenden, Director of Operations

Staff Absent: None

Guests Present: None

1. Call to Order:

The meeting was called to order by Frank Rosado at 4:00 pm.

2. Approval of the Agenda:

Director Schenden asked to have Superior Extrusion Inc. (SEI) to be added as a late addition.

Motion was made by Commissioner Adamini supported by Member Muelle to approve the agenda with the late addition. Motion passed unanimously.

3. Public Comment: None.

4. Approval of Minutes June 2017:

Motion was made by Commissioner Alholm, supported by Member Muelle, to approve the Minutes. Motion passed unanimously.

5. Items of Discussion:

- A. Envoy Hangar Update: Director Schenden informed the Committee about the bidding of the Envoy hangar insulation fire barrier due to the failure of the fire barrier. The County Board will make final determination on the awarding of the Envoy insulation project at the next County Board Meeting. The estimated cost is around \$900,000. Discussion took place.

6. Informational Items & Project Updates:

- A. SkyWest operations: Manager DuRay briefed the Committee on the ground handling transition from Delta Global Services to SkyWest Airlines for the Delta operation. SkyWest has also agreed to lease an additional 408 sq. ft. of office space between the current American and Delta offices that goes through February 2020. The transition will be completed in the month of August. Discussion took place.
- B. SIDA Badge Update: DuRay informed the Committee on the continued progress of the airport security plan, the Transportation Security Administration (TSA) has stated they have a twice a year airport certification process in place and September is the next cycle. The Airport is planning to have the system go live in September with the next TSA certification cycle.

- C. Runway Rehabilitation: DuRay discussed the progress of the planned runway rehabilitation project. A pre-bid meeting was held and the bid opening is soon to follow. DuRay stated the final application for the project will be submitted on July 18th to the FAA and the State of Michigan. The project is scheduled for the 2018 construction season and consists of shortening of the runway to a 9,000' runway, the remaining portion of the runway surface will be milled down and asphalt overlay will be applied. The whole project consist of five different phases over the course of one year, the majority of the work will be completed over the first portion of the project. Discussion took place.
- D. MDHHS Regional Transport: DuRay informed the Committee on meetings held with Michigan Department of Health and Human Services to plan for the potential need to transport persons with contagious pathogens out of the Sawyer International Airport. The needs of such an event were discussed with local and state personnel and airport staff will continue to work through the needs and agreements. Discussion took place.
- E. National Carbon Acquisition: Steve Schenden briefed the Committee on the acquisition of Biogenic Reagent to National Carbon. The new owner has taken over the operation and they have also begun to pay the lease agreement monthly fees that were temporarily waved while the two entities worked out the transfer of the operation. Discussion took place.
- F. Scott Schulz Committee Position: Steve Schenden briefed the Committee of the By Laws for Mr. Schulz's committee position. Mr. Schulz would not have to resign, but if he chose to, Mr. Schulz will need to submit a letter of resignation. Mr. Schulz said he will submit his letter of resignation after Mr. Schenden contacts him and the County Clerk about the process to insure there are no lapses with a Boreal representative.
- G. Elevator Update: Steve Schenden informed the Committee that the Codes Department deemed the elevator non-essential and with that determination, Marquette County will be looking to shut down the elevator permanently. The airport will continue to get the escape device and all of the needed accessories and anchor points established to provide a safe escape route for the tower staff in the event of a fire.

7. Late Additions: SEI expansion: Steve Schenden provided an update on the planned expansion of the SEI operation. Mr. Schenden requested the Committee to make a motion to support the expansion for the operation. A motion by Commissioner Alholm supported by Member Muelle to support a long term non aeronautical lease within the Sawyer International Airport ALP for the expansion of Superior Extrusion Inc.

8. Public Comment: None

9. Staff and Committee Member Comment: Commissioner Alholm asked staff on the progress of the light pole insurance. DuRay Briefed the Committee on the current progress. Wright Electric is the contractor chose to replace some of the poles, but they are waiting on the manufacturer to ship the poles.

Director Schenden informed the Committee on a visit from a potential buyer for the Russian jet and will keep the committee informed on the progress.

DuRay briefed the Committee on the addition of skydiving to the event line up for the Discover Sawyer Family Fun Day. The event will be sponsored through Sky Dive Harbor Springs.

Committee Member La Court asked about the FAA's radar site. Director Schenden informed the Committee of the continued progress to have the FAA radar site relocated to the west side of the airfield. Staff will keep the Committee informed.

10. Adjournment: Committee Member La Court made a motion, supported by Committee Member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned.

Respectfully submitted by Duane DuRay, Airport Manager