COUNTY OF MARQUETTE, MICHIGAN

Sawyer International Airport Airport Advisory Committee Thursday May 12, 2016 4:00 P.M. Meeting Minutes

Members Present: County Commissioner Karen Alholm, Donald Kristola, Steve Adamini,

Frank Rosado, John La Court, and Steve Rodgers.

Members Absent: Scott Schulz

Staff Present: Duane DuRay, Airport Manager

Staff Absent: Steve Schenden, Director of Operations

Guests Present: None

1. Call to Order:

The meeting was called to order by Chairman LaCourt at 4:02 pm.

2. Approval of the Agenda:

Airport Manager DuRay requested that Access Control Badging Fees be added as a late addition. Motion was made by Member Adamini, supported by Member Rodgers to approve the agenda as amended. Motion passed unanimously.

3. Public Comment:

A. None noted

4. Approval of Minutes:

Member Rodgers made a motion, supported by Member Kristola, to approve the April 2016 minutes. Motion passed unanimously.

5. Items of Discussion:

A. Time limit on items of discussion: Chairman LaCourt commented on the length of staff comments. Discussion took place.

6. Informational Items & Project Updates:

A. Access Control Progress/TSA Visit: DuRay briefed the Committee on the progress of the access control project and subsequent visit from Mr. Kevin Rogers, TSA Inspector. Other developments in conjunction with upgrading from a CAT IV to a CAT III, as well as the "alternate security plan" were highlighted. Member Rodgers inquired about CAT III timeline for completion and plan implementation. DuRay forecasts a July/August window.

- B. FAA Inspection: DuRay informed the Committee about an upcoming FAA inspection (scheduled for May 16, 17, and 18) and his anticipation of a routine inspection.
- C. ARFF Training: Sawyer is hosting the three-day training (provided by ARFF Specialist) in cooperation with Ironwood, Houghton, Iron Mountain, and Escanaba airports, and our mutual aid responders. Light discussion.
- D. Hangar Fire Barrier and Insulation Repair: DuRay requested this topic be tabled due to Mr. Schenden's absence to be discussed at the next meeting.
- E. RFP Large Rotary Mower: DuRay provided information on the existing lawn care equipment and succeeding RFP for replacement equipment. Two (2) bids were received:
 - Horst Distributing Inc., a Jacobsen dealership \$59 989.00 with cab
 \$75 898.00 without a cab
 - Northgate Equipment, a John Deere dealership \$51,000.00 without a cab.

DuRay relayed that the bid request was advertised abroad and sent to individual dealerships. Discussion took place.

Other Project Updates: Tabled for next meeting.

7. Late Additions:

A. Access Control Badging Fees: DuRay briefed the Committee regarding the need to establish a fee structure to cover the anticipated costs of issuing badges to all of the airport tenants and employees.

Fees for the badges were established as follows:

- ➤ SIDA Badge and Renewal \$75.00 (every two years)
- ➤ AOA Badge \$30.00
- ➤ AOA Renewal \$15.00 (every two years)

Lost Badges:

- > \$75.00 first instance
- > \$150.00 second occurrence
- > \$300.00 third incident

Discussion about the reasoning behind the establishment of fees, required checks necessary to issue specific badges, and expiration of the badges ensued.

Member Rosado inquired as to whether ambulance companies providing service after hours had been contacted? A contact for that specific group will be provided to DuRay by Member Rosado.

Member Rodgers made a motion, supported by Member Rosado, to approve and support the Badging Fee Structure as presented. Motion passed unanimously.

8. Public Comment: None

9. Staff and Committee Member Comment: None

Adjournment: County Commissioner Karen Alholm made a motion, supported by Member Rodgers to adjourn the meeting. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager