

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday November 12, 2015 4:00 P.M.
Meeting Minutes

Members Present: Stephen Adamini, Donald Kristola, Commissioner Karen Alholm Scott Schulz, Steve Rodgers and. Frank Rosado

Members Absent: John LaCourt

Staff Present: Duane DuRay, Airport Manager and Steve Schenden, Director of Operations

Staff Absent: None

Guests Present: None

1. Call to Order:

Scott Schulz called the meeting to order at 4:03 p.m.

2. Approval of the Agenda:

A motion was made by Commissioner Alholm, supported by Member Rosado, to approve the agenda as prepared. Motion passed unanimously.

3. Public Comment: None

4. Approval of Minutes:

A motion was made by Commissioner Alholm, supported by Member Kristola, to approve the October 2015 minutes. Motion passed unanimously.

5. Suggested Agenda Items:

A. None Noted

6. Items of Discussion:

A. Access Control and Gate Improvements: Mr. DuRay informed the Committee of the Access Control and Gate Project and the levels of security that will need to be developed to include the air carrier staff, general aviation tenants, business tenants and several other agencies that may assist in emergency scenarios. Mr. DuRay is estimating the completion of the project in March with anticipated airport implementation by April of 2016. Discussion followed.

B. Stabilization Funding: Mr. DuRay briefed the Committee on the history and development of the airport stabilization fund and how it has been used to offset revenue shortfalls for airport operations. Currently, the stabilization fund balance should provide the necessary funding for airport deficiencies through the 1st quarter of

2018. DuRay is requesting the Committee's assistance in reviewing the airports budget to potentially locate areas where efficiencies can be implemented. Members Rosado and Rodgers requested copies of the budget for Committee review. Discussion took place. DuRay to make copies available for Committee review and future discussion.

- C. Envoy Hangar Insulation: Director Steve Schenden informed the Committee of ongoing insulation issues at Envoy's site. He provided some history on the installation and failures with these systems. Schenden intends to pursuant RFP for the evaluation of the insulation with options for a repair which will be presented to the Advisory Committee and the Marquette County Board of Commissioners. Discussion took place.

~~D.~~ Agenda Items Input: DuRay invited the Committee Members to take a more active role with Agenda development. It was suggested that preliminary discussions between the Advisory Chairman and Airport management would be a viable option.. Mr. Schenden stated the Advisory Committee's mission is isto assist staff with ideas on how to better operate the airport and to bring different points of view into the conversation. ~~Member Rosado asked about how the Airport's air service consultant, Trillion. DuRay provided a brief update on how the progress with Trillion.~~

D.

7. Informational Items & Project Updates:

- A. Kevin Corkin Pioneer Posts - Mr. Corkin did not show up for the meeting. Employee Retirement - DuRay informed the Committee of the official retirement of Mr. Steve Harsila. Member Rodgers asked about the replacement of the retiring employee. The position was backfilled with existing staff and the new opening will be maintained with a seasonal over hire through the winter months and will be filled in the spring of 2016.

8. Late Additions: None

9. Public Comment: None

10. Staff and Committee Member Comment: Member Rosado commented about a dust problem in the Tower cab. Mr. DuRay indicated janitorial staff had been advised. Mr. Schenden suggested a self-contained filtration system as a possible solution. Member Rosado was open to any improvement due to the cost to replace the shades.

Member Rodgers informed the Committee that some false alarms were occurring with the newly installed fire alarm system. \The system has been inspected and we're hopeful that the problem is resolved. Member Rodgers also informed staff that Envoy recently received their newest aircraft, an Embraer 175; which was a long awaited addition to the current fleet.

11. Adjournment: At 4:52 p.m., a motion was made by Member Adamini, supported by Member Rodgers, to adjourn. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager