

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday February 9, 2017 4:00 P.M.**  
**Meeting Minutes**

**Members Present:** Bob Muelle, Scott Schultz, Steve Rodgers, John LaCourt, Frank Rosado, and County Commissioner Alholm.

**Members Absent:**

Steve Adamini

**Staff Present:** Duane DuRay, Airport Manager and Steve Schenden, Director of Operations

**Staff Absent:** None

**Guests Present:** None

**1. Call to Order:**

The meeting was called to order by Frank Rosado at 4:01 pm.

**2. Approval of the Agenda:**

Motion was made by Commissioner Karen Alholm, supported by Member Steve Rodgers to approve the agenda. Motion passed unanimously.

**3. Public Comment:**

A. None noted.

**4. Approval of Minutes:**

Member LaCourt made a motion, supported by Member Schulz, to approve the January 2017 minutes. Motion passed unanimously.

**5. Items of Discussion:**

A. MAP Application Update: DuRay updated the Advisory Committee MAP Application, the items being requested for funding and the cost associated with the application. The project, if funded, will provide for enhancements on the 600 series hangars to include expansion, water distribution, fire suppression and apron improvements. Discussion took place. DuRay will keep the Advisory Committee updated on the progress of the application.

**6. Informational Items & Project Updates:**

A. Minneapolis Flight Advertising: DuRay briefed the Committee in the marketing plan to promote Delta's Minneapolis flight and American First Class service. Airport Staff have met with Radio Results Network; they are covering four different radio stations. Also, staff met with TV 6, TV 3, and Spectrum and completed agreements for television commercials on all of the stations to promote the services. It was challenging with the limited amount of marketing funds available. Discussion took place.

B. Staff Updates: DuRay advised the committee on the progress of Ms. Jody Lindberg, she is the replacement for Cheryl Cox. Ms. Lindberg has completed her first 90 days and is progressing

along well. Cheryl Cox is still coming in on a limited basis to assist Ms. Lindberg with getting acclimated to the position. Also, we had a staff change with moving Rosemary Howard moving from the terminal as a custodian over to the maintenance side. Discussion took place.

- C. Access Control Updates: Access control is getting closer to completion; the hardware side of the project is soon to be completed. The regulatory side of the access control (Cat III) equally getting closer. DuRay stated the Transportation Security Administration is working on the Airport Security Program and hope to see that completed soon. Discussion took place.
  
- D. MDOT Funding Levels: The State of Michigan Aeronautics (MDOT) is going through changes with funding for the Airport Improvement Program (AIP) Grants. The AIP grant system is the primary source of funding for Sawyer International Airport from the FAA. The current percent break out for the AIP grants are 90% Federal 5% State and 5% local. The FAA is only obligated to pay 90% of their share until 90% until the grant is completely closed out, but MDOT has historically covered the federal share until the grant was closed out. Starting in 2018, the State will no longer cover the federal share until grant closure, the local communities will be required to cover the costs and seek reimbursement at the end of the grant. This will require the local community to plan to cover all of the costs until the grant is closed.

**7. Late Additions:** None

**8. Public Comment:** None

**9. Staff and Committee Member Comment:**

Member Rodgers asked about the aircraft hull from Regional One. DuRay stated the agreement is being reviewed by legal and it should be completed very soon.

Member Muelle asked about issues with the terminal parking lot toll system. Schenden informed the committee of the actions that are being implemented to get the issues corrected as soon as possible. Discussion took place.

Schenden briefed the Committee on research being completed in cooperation between the Michigan Tech. University and Marquette County on future rail development.

Chairman Rosado asked for an update on the fire escape system. Schenden indicated he is still working on solutions with the fire escape and will provide an update to the Committee soon.

Member Rodgers inquired about the Army Ice Testing. DuRay stated they are on site and hope to complete some late season testing.

**10. Adjournment:** Member Rodgers made a motion, supported by Member LaCourt to adjourn the meeting. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager