

NOTICE TO BIDDERS BID PROTEST / DISPUTE PROCEDURES

The following criteria shall be met in order to dispute the bid for this project:

- The protest shall include the name, street address, electronic mail address, and telephone number of the protester. All protested/disputed item(s) shall be detailed in writing and include justification or grounds for protest.
- Pre-Bid Protest: If a protester formally disputes the procurement because the bid solicitation is allegedly defective, the protest shall be submitted in writing to both the Sponsor and Engineer no later than 7 calendar days prior to the bid due date and time. Late submittal of a protest regarding improper bid solicitations may result in rejection of the protest without action by the Sponsor, per FAA policy.
- Pre-Award Protest: If a protester formally disputes award of the project because of alleged improper bid evaluation, the protest shall be submitted in writing to both the Sponsor and Engineer no later than 14 calendar days following the issuance of the Recommendation to Award.
- Post-Award Protest: No protest received after an award has been made will be considered.
- Protests shall be submitted in writing to each of the following locations.

Sponsor:

Mr. Duane DuRay, Airport Manager
Sawyer International Airport
125 G Avenue
Gwinn, MI 49841
dduray@mqtc.org

All protests must be conspicuously marked and identified that the correspondence contains a bid protest. Protests delivered by e-mail shall not be considered received or official unless the Sponsor and Engineer respond to the e-mail acknowledging receipt of the protest. Hard copies meeting the deadlines and all requirements should therefore also be submitted. Without this acknowledgement the protester must conclude that the protest has not been received.

The Sponsor will notify the FAA upon receipt of a protest. The Sponsor will respond in detail to each substantive issue raised by a protest submitted in strict accordance with these written requirements. Items addressed by addenda subsequent to a bid protest that address the protested item(s) will not be allowed to be considered for dispute. A protest or specific protest allegations may be dismissed any time sufficient information is obtained by the Sponsor warranting dismissal. The Sponsor's determination is final. FAA will only entertain protests that involve (1) a violation of Federal laws or regulations and/or (2) allegations that the Sponsor's written protest procedures were not followed. Any information contained within a protest will become public record subject to disclosure under the Freedom of Information Act. The information will not be treated as confidential.

Protests must be received by the established deadlines with no exceptions.

Deadline for receipt of bid protests: 11:00 am (EDT), Friday, May 1, 2020

Deadline for receipt of award protests: 5:00 pm (EDT), Friday, May 22, 2020 (anticipated)

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