

COUNTY OF MARQUETTE, MICHIGAN

Sawyer International Airport Airport Advisory Committee Thursday, May 14th 2020

Minutes

Held Via Conference Call through Zoom Meetings

Members Present: Bob Muelle, Sr., Frank Rosado, Steve Rodgers, Karen Alholm, and Vito Carello

Members Absent: Walter Paegel, Christopher Sholander,

Staff Present: Duane DuRay, Director of Operations and Megan Murray, Assistant Airport Manger

Guests Present: Greg Durand

1. Call to Order:

Chairperson Rosado called the meeting to order at 4:00pm.

2. Approval of the Agenda:

The agenda was approved by Robert Muelle with support from Steve Rodgers.

3. Public Comment:

None.

4. Approval of Minutes:

The meeting minutes from March 12th, 2020 were approved by Robert Muelle with support from Steve Rodgers with the approved change of making Vito Carello present instead of absent. Megan Murray with SAW will make these changes.

5. Items of Discussion:

A. Marquette County Flying Club

- i. SAW notified Greg Durand with the MCFC that the property tax is approximately \$4,000/year for Hangar 402. Greg Durand stated the cost of their current hangars is approximately \$330/month. He requested more information on the calculation of these amounts from Marquette County. Megan Murray will reach out to the county and request this information. Megan will also assist in research for the MCFC on possible grants to assist with increasing the flying club's operating spaces and funding.

B. COVID-19 Response/Changes

- i. SAW shared that due to COVID-19 they have greatly increased their sanitization schedule of the terminal. All employees are complying with airport policy and social distancing standards.

- ii. The airline flight schedules have drastically changed, with AA and Delta each flying once per day, 5 times a week. (No commercial flights on Tuesday and Saturdays)
- iii. Rent has been deferred for all tenants who have requested the deferrals. Rent deferrals for April-June have been deferred to the rest of 2020 (July-December) for all tenants who have requested assistance.

6. Informational Items & Project Updates:

A. Project Updates

- i. The Crack Sealing and Pavement Marking project bids due were due on 5-8-2020. The project has yet to be awarded. Construction is expected to begin come August of this year.
- ii. The De-Ice Storage Tank project bids were due on 5-8-2020. The project award is still being determined. Construction is expected to begin August 2020.
- iii. The Security Cameras Installation project has begun and is expected to be completed in the next few weeks. The cameras will provide coverage in the public and secure areas.

B. CARES Grant Funds

- i. SAW was granted \$18,075,846 from CARES Act Funding. These funds will be used for operational expenses and airport development projects in the years to come to help recover from the effects of COVID-19.

C. Discover Sawyer Update

- i. Discover Sawyer 2020 has been cancelled due to COVID-19.

D. New Assistant Airport Manager-Megan Murray

- i. The Sawyer International Airport hired Megan Murray as the new Assistant Airport Manager. Her first day was March 23rd, 2020.

E. National Carbon

- i. The airport has contacted National Carbon regarding the product contamination on the surrounding areas and discussions were made on proper handling of the material to minimize contamination of surrounding areas. The roads surrounding this area will be cleaned in the coming weeks.
- ii. The roof repair will take place on the National Carbon building once Stay at Home Order is lifted. The work is considered non-essential since roof is weather proof.

F. MLI Update

- i. At this current time, there is no news regarding the MLI and the remaining projects.

7. Late Additions:

- A. Greg Durand with the MCFC requested early in the week information on available t-hangars. Megan with SAW shared that only one hangar is open, hangar #13.

- B. Robert Muelle shared that the tenant of Hangar 26 has had continued issues with their hangar door due to foundation issues. SAW will work on getting a contractor on site to repair these damages as soon as possible.

8. Public Comment:

- A. Greg Durand requested that a \$25 reduced rate be applied to Hangar 38, leased by the MCFC. This rent decrease will mirror the other rent decreases for their other lease agreements. This item will be placed on the next agenda for further discussion.

9. Staff and Committee Member Comment:

- A. Megan with SAW asked for comments on the option for the next meeting to take place in the normal meeting place (EOC). All social distancing practices will take place. Karen Alholm made the motion to approve this request and Robert Muelle supported. The next meeting will take place on June 11th at 4:00pm with the option of members calling into the meeting as well.
- B. Steve Rodgers shared exciting news that Envoy is expanding their maintenance fleet to provide service to CRJ 700 and 900s with increase dock space and a possible need for new hires.

10. Adjournment:

The meeting was adjourned at 4:42pm.

Respectfully submitted by Megan Murray, Assistant Airport Manager

Save the Date: Discover Sawyer, 2021, Building 662