



**SAWYER INTERNATIONAL AIRPORT
AIRPORT IDENTIFICATION APPLICATION**

Name			
Last	First	Middle	
<i>Below List ALL Other Names Used (Maiden, Previous Married Name, Aliases, etc.) if Applicable:</i>			
Last	First	Middle	
Current Mailing Address			
Street		City	State Zip Code
Home Phone #:		Mobile Phone #:	
Personal Email:		Work Email:	
Airport Tenant/Employer			
Employer:	Job Title:	Employer's Phone #:	
Personal Information			
Date of Birth:	Race:	Gender:	Height:
Weight:	Eye Color:	Hair Color:	Social Security #:
Place of Birth			
City:	State:	Country:	
Country of Citizenship:			
If Outside of the U.S.A, Check Appropriate Box:			
Permanent Resident Alien <input type="checkbox"/>	Registered Alien Authorized to Work <input type="checkbox"/> Until (Date):	Non-Immigrant VISA <input type="checkbox"/> #:	Other <input type="checkbox"/> (Please Explain)
Enter Alien Registration # (If Applicable) (9 Digits):			
OR I-94 Arrival/Departure Form # (If Applicable):			
If you are not a citizen of the U.S.A, you must provide one of the following:			
Certificate of Naturalization <input type="checkbox"/>	Certification of Birth Abroad <input type="checkbox"/>	Passport # <input type="checkbox"/>	
Authorized Signatories ONLY			
Badge Type	New Badge <input type="checkbox"/>	Renewal <input type="checkbox"/>	Lost/Stolen/Revoked <input type="checkbox"/>
Badge Access	SIDA <input type="checkbox"/>	Sterile <input type="checkbox"/>	AOA <input type="checkbox"/>
Driving Authority	Non-Movement	Movement <input type="checkbox"/>	None <input type="checkbox"/>
Escort Authority	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
My signature certifies that I have reviewed this application. This individual is an employee or tenant and is eligible to apply for a SAW ID badge.			
Authorized Signatory Signature:			Date:



Airport Services Center: 125 G Avenue • Gwinn, MI 49841 • www.sawyerairport.com

APPLICANT'S SECURITY BADGE RESPONSIBILITY AGREEMENT

I WILL NOT:

- Allow anyone else to use my security badge.
- Alter my badge in any manner.
- Allow anyone to “piggyback” or “tailgate” behind me through a card access door or vehicle gate.
- Use my badge to bypass security in order to board a flight.

I WILL:

- Use my badge only in the performance of my official job duties.
- Immediately report any security violations to Airport Administration.
- Wear my badge on my outermost garment, prominently displayed above the waist, when in the SIDA.
- Challenge and report any individual who is not displaying an ID badge in the SIDA.
- Ensure proper closing of all card access doors and gates.
- Obey all lawful orders and directions from Airport Administration issued in furtherance of the Airport Security Program or TSA regulations.
- Notify Airport Administration of any name changes or address changes.
- Contact Airport Administration IMMEDIATELY if my badge/proximity card is lost or stolen.

I UNDERSTAND:

- My badge is the property of the Sawyer International Airport and must be surrendered upon demand, expiration, suspension, or termination of contract or employment.
- If my badge is lost or stolen, I will need to pay the applicable lost badge and/or proximity card fee.
- I must go through a screening checkpoint before boarding a flight for business or pleasure.

I have read and understand the above responsibilities and will abide by all airport rules and regulations. If I fail to comply with any of them, it may result in suspension or revocation of my badge or possible prosecution under federal, state, and local laws.

Escort Verification: I acknowledge that I have received the ESCORT designation; and I agree to familiarize myself with current escorting procedures: _____

(Initial)

(Applicant's Signature)

(Date)

LISTS OF ACCEPTABLE DOCUMENTS

All documents must be UNEXPIRED

Employees may present one selection for List A
or a combination of one selection from List B and one selection from List C.

LIST A Documents that Establish Both Identity and Employment Authorization	LIST B Documents that Establish Identity	LIST C Documents that Establish Employment Authorization AND
1. U.S. Passport or U.S. Passport Card	1. Driver's license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	1. A Social Security Account Number card, unless the card includes one of the following restrictions: (1) NOT VALID FOR EMPLOYMENT (2) VALID FOR WORK ONLY WITH INS AUTHORIZATION (3) VALID FOR WORK ONLY WITH DHS AUTHORIZATION
2. Permanent Resident Card or Alien Registration Receipt Card (Form I-551)	2. ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color, and address	
3. Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa	3. School ID card with photograph	
4. Employment Authorization Document that contains a photograph (Form I-766)	4. Voter's registration card	
5. For a nonimmigrant alien authorized to work for a specific employer because of his or her status: a. Foreign passport; and b. Form I-94 or Form I-94A that has the following: (1) The same name as the passport; and (2) An endorsement of the alien's nonimmigrant status as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.	5. U.S. Military card or draft Record	2. Certification of Birth Abroad issued by the Department of State (Form FS-545)
	6. Military dependent's ID card	3. Certification of Report of Birth issued by the Department of State (Form DS-1350)
	7. U.S. Coast Guard Merchant Mariner Card	4. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal
	8. Native American tribal document	5. Native American tribal document
	9. Driver's license issued by a Canadian government authority	6. U.S. Citizen ID Card (Form I-97)
	For persons under age 18 who are unable to present a document listed above:	
	10. School record or report card	7. Identification Card for Use of Resident Citizen in the United States (Form I-179)
	11. Clinic, doctor, or hospital record	8. Employment authorization document issued by the Department of Homeland Security
6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI	12. Day-care or nursery school record	

Illustrations of many of these documents appear in Part 8 of the Handbook for Employers (M-274). Refer to Section 2 of the instructions, titled "Employer or Authorized Representative Review and Verification," for more information about acceptable receipts.

The Privacy Act of 1974
5 U.S.C. 552a(e)(3)

Privacy Act Notice

Authority: 6 U.S.C. § 1140, 46 U.S.C. § 70105; 49 U.S.C. §§ 106, 114, 5103a, 40103(b)(3), 40113, 44903, 44935-44936, 44939, and 46105; the Implementing Recommendations of the 9/11 Commission Act of 2007, § 1520 (121 Stat. 444, Public Law 110-52, August 3, 2007); and Executive Order 9397, as amended.

Purpose: The Department of Homeland Security (DHS) will use the biographic information to conduct a security threat assessment. Your fingerprints and associated information will be provided to the Federal Bureau of Investigation (FBI) for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems including civil, criminal, and latent fingerprint repositories. The FBI may retain your fingerprints and associated information in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. DHS will also transmit your fingerprints for enrollment into US-VISIT Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA records to ensure the validity of the information.

Routine Uses: In addition to those disclosures generally permitted under 5 U.S.C. 522a(b) of the Privacy Act, all or a portion of the records or information contained in this system may be disclosed outside DHS as a routine use pursuant to 5 U.S.C. 522a(b)(3) including with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the TSA system of records notice (SORN) DHS/TSA 002, Transportation Security Threat Assessment System. For as long as your fingerprints and associated information are retained in NGI, your information may be disclosed pursuant to your consent or without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses.