

Marquette Sawyer Regional Airport



Request for Qualifications (RFQ) - Planning

The Marquette Sawyer Regional Airport (MSRA) intends to select consultants to assist in airport development projects. Interested consulting firms are requested to submit 4 hard copies and 1 electronic PDF file of your Statement of Qualifications (SOQ) to Mr. Duane DuRay, Sawyer Director, 125 Avenue G, Gwinn MI. 48841 no later than 5 p.m. on January 23, 2024. The SOQ shall be no more than one hundred (100) pages in length, not including cover letter, table of contents and section dividers (if used). The SOQ should demonstrate the consultant's interest in providing airport planning, environmental, architectural/engineering design, and construction administration services focused on the Marquette Sawyer Regional Airport's current Five-Year Airport Capital Improvement Plan (ACIP) and Passenger Facility Charge (PFC) Program. Services will include general consulting and advisement on airport development issues including assistance in the following projects:

- SHPO Mitigation MOA – Building Demo
- Terminal Expansion Environmental Study
- On-call Planning & Environmental (NEPA)

Services associated with the above projects, such as minor ALP Updates, programming, financial planning, environmental review, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time-to-time projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

This is a Qualifications Based Selection process, and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. The County of Marquette's intent is to evaluate firms for each project they submit qualifications, but not all of the services or development items listed in this advertisement may be contracted nor eventually required. The Authority reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firm's ability to provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State regulations, policies, and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Additional information may be requested from the top selected firm or firms.

Projects are anticipated to be initiated between 2024 – 2028 (5-year period). Projects are expected to be completed over several years and funded in full or in part with funds and/or multiple grants from the FAA, State of Michigan, and/or local sources. The selected firm will be subject to all state and federal requirements.

Anticipated selection process schedule is as follows:

- Final Questions – 01/17/2024
- Final Response to Questions – 01/19/2024
- SOQ's due – 01/23/2024
- Selection – 02/06/2024 County Board Meeting

Questions can be directed to:

Duane R. DuRay CM Sawyer Director
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